

Studierendenwerk West:Brandenburg

Checklist for moving out of Studierendenwerk West:Brandenburg






👉 You have to be moved out on the last working day until 10 o'clock before your contract will be end. (Monday to Friday; except for holiday). You have to give back all keys to Studentenwerk Potsdam.

STEP 1

In accordance with Section 19 (1) to (4) of the General Rental Terms and Conditions of Studierendenwerk West:Brandenburg, you will be informed of a date for the pre-inspection by the janitor in the confirmation of termination. Further details will be defined in the confirmation of termination.

STEP 2

What should I do for a appointed return of my room?

kitchen	bath	room
<input checked="" type="checkbox"/> all kitchen furniture, kitchen sink, microwave, oven, ex-haust hood, fridge und windows must be completely und thoroughly clean 	<input checked="" type="checkbox"/> washbasin, shower, shower partition or curtain, mirror, toilet and cistern must be completely und thoroughly clean (damp wipe) 	<input checked="" type="checkbox"/> windows incl. glass and window sills, doors and furniture (in- and outside) must be completely und thoroughly clean 
at all rooms		
<input checked="" type="checkbox"/> remove all personal belongings as well as furniture and objects (including curtains, blinds, crockery, pots and pans) that you have brought yourself <input checked="" type="checkbox"/> dispose of waste completely 	<input checked="" type="checkbox"/> close all holes in the walls <input checked="" type="checkbox"/> remove all nails and plugs, posters, stickers, mirrors from walls and furniture <input checked="" type="checkbox"/> sweep, vacuum and mop the floor thoroughly 	

Attention!

Even if you have a flatmate, the kitchen and bathroom must be clean when you move out!

In case of late return, damage and/or subsequent cleaning of the rented property, the Studierendenwerk West:Brandenburg will charge you for the resulting costs!!!

Deposit If there are no claims on our part, the deposit will be paid out to the account specified by you no later than 6 months after the end of the rental contract in accordance with Section 4 (5) of the General Rental Terms and Conditions.